**Instruction – Termination of enrolment**

**Difference between submitting a request for ‘termination of enrolment’ and not re-enrolling**

With the <Request for termination of enrolment> option you apply to terminate your enrolment in the current academic year as per the first of the next month.

With the <I do not wish to re-enrol> option you inform your institution for higher education that you wish to terminate your enrolment as per the end of the academic year, on 31 August. See also the instruction – 'I do not wish to re-enrol'.

➤ Step 1: To submit a request for termination of enrolment, click on the button next to 'My study programmes'. Click on the behind the study programme that you wish to terminate.
Step 2: Fill in the form; the reason for termination and per which date you wish to terminate. For example if you fill in the request in the month April, 1 May is the first possible date by which termination is possible.

Request for termination of enrolment

The law stipulates that enrolment is always terminated as per the 1st day of the month. If you submit a request for termination of enrolment in March, for example, then the first option you can select under "Termination of enrolment by" will be 1 April. In this case, your enrolment will be terminated as of 1 April.

Please note: do you wish to terminate your enrolment at the end of the academic year (31 August)? Go to "My study programmes", click on the relevant study programme and select "I do not wish to re-enrol".

Study programme details

- Academic year: 09-01-2012 / 08-31-2013
- Study programme name: B leraar vo 2e gr Engels
- Educational institution: Leraar vo 2e gr Engels
- Place of residence:
- Study programme name (institution): Leraar vo 2e gr Engels
- Study programme format: full-time
- Enrolment format: Student
- Starting date: 2012
- Study starts from month: September 2012

Request for termination of enrolment

- Reason: Graduating
- Terminating an enrolment
- Additional information about the termination of enrolment:

Studielink - Request for termination of enrolment - Specific questions

Answer the specific questions asked by the institution for higher education at the end.
Confirm your request by ticking the box and click the green button <Confirm>. You will see the following screen:

**Request for termination of enrolment**

Your application to terminate your enrolment has been submitted

Go to "My Studiulink" page

Your request will be sent to and processed by your institution for higher education.